

**Arrangements required by
Local Government and Elections (Wales) Act 2021**

As soon as reasonably practicable after the end of each financial year, Council must prepare and publish a report (an “**Annual Report**”) about the council's priorities, activities and achievements during that year.

The Council must publish a **Training Plan** for members and staff by 5th November 2022. Council must review the plan from time to time and must make a new plan within three months of an ordinary election of councillors.

The Council must **Publish Decisions** of a meeting within 7 days of the meeting.

Public Participation at Meetings is now underpinned by legislation. The Chair will invite representations before Council makes a decision. [The Chair has some discretion on how this is managed. "The person presiding over the meeting must give members of the public in attendance a reasonable opportunity to make representations about any business to be discussed at the meeting, unless doing so is likely to prejudice the effective conduct of the meeting." and must also "have regard to any guidance on this matter issued by the Welsh Ministers".]

The Council must publish **Arrangements for Meetings**. This will include giving details on the website and on the agenda for each meeting.

The Council must make provision for **Multi-location Meetings**. These may be through remote connections only or physical meetings with the addition of remote connections. The remote connections must allow all parties to speak and all parties to hear. The Council’s normal arrangements do provide a visual interface but this is not mandatory.