

**Minutes of the Ordinary Meeting of the Penrice Community Council held on Wednesday 17<sup>th</sup> September 2014 at Oxwich and Penrice Community Hall at 7.30pm**

**Members Present:**

Councillor M Williams  
Councillor M Barnett  
Councillor G Roberts  
Councillor J Ellis  
Councillor R Newman

**54/14 Apologies for Absence.**

Cllrs T Methuen-Campbell, A Glass and B Richards.

**55/14 Declarations of Interest.**

None

**56/14 To confirm the minutes of the Meeting held 17<sup>th</sup> September 2014.**

Cllr G Roberts proposed that the minutes were a true and accurate record of events, seconded Cllr J Ellis, carried unanimously.

**57/14 Matters arising from the minutes.**

**Item 45/14 sub Item 29/14**

Cllr R Lewis to meet with Chris Seagar in order to get the bus turning area repaired. Deferred until the next meeting. RL

**Item 33/14**

One dog litter bin is now in place in Oxwich.

**Item 48/14 No 3**

Cllr G Roberts reported: An alternative bank account for the PCC had been investigated to enable the Council to make payments via bank transfers, instead of cheques etc. Due to the Council's account needing multiple authorization, the cost of this would be £25 per month. Council felt that this was too much of an expense to warrant changing and would therefore continue with the current account.

Decided: to get more Councillors as signatories on the existing account and also the Clerk's salary to be paid using a standing order. Expenses to continue to be claimed at the meetings on a monthly basis as this amount is changeable.

**Item 48/14 No 4**

Following a discussion, Council resolved that the Clerk to work with Cllr G Roberts to trial using Quicken to see if this alleviates some of the responsibility. SC/GR

**58/14 Community Councils**

- 1 One Voice Wales - Training Schedule List of various training courses offered to Councillors. Noted.
- 2 CCS - Community Councils Forum minutes of the last meeting. Noted
- 3 One Voice Wales Area Committee Meeting - Cllr J Ellis gave a verbal report to Councillors following a recent meeting. Points raised included Members being liable for the OVW debts and also more detailed information regarding Register of Interests. Both items are being currently investigated. Noted.

**59/14 Correspondence**

- 1 CCS – Review of Polling Stations. Penrice to remain the same. Noted
- 2 Wales Audit Office – Refund of £30 per Council – Application form had been sent. Noted

**60/14 Financial.**

- 1 Payments
  - The Ink store £ 21.20
  - Clerk Salary and Expenses £ 410.04
  - SLCC Membership £ 87.00

Council decided to make all above payments, unanimously.

- 2 The Clerk had reported that the current printer needs new cartridges every month due mainly to the limited use that the machine gets. Following a discussion Council decided that Cllr G Roberts to source a lazer printer with a toner that will last longer and order stationary via S.E.T. GR
- 3 The Approval of the Annual Accounts - Council viewed all the documentation and the Clerk and Chairman duly signed the Annual Accounts for the Financial Year 2013-2014.
- 4 The Clerk reported that the Notice Board in Little Reynoldston was now in very bad condition. Council decided to agenda next meeting. The Chair to locate prices for recycled plastic products. SC/MW/JE

**61/14 Planning.**

None

**62/14 Defibrillators Update**

Cllr G Roberts reported : The Council had been awarded a conditional offer of £4000 grant for the purchase of defibrillators. Following a discussion, Council resolved to invite all interested parties, Horton Hall Committee and also Oxwich and Penrice Village Hall Committee to be involved with the locating and all other considerations involved with this ongoing project. Council had decided to buy the Defibrillators in conjunction with Reynoldston Community Council in order to receive a more competitive price. Cllr G Roberts to contact Reynoldston CC. SC/GR

The Council thanked Cllr G Roberts for all his efforts in securing this grant.

**63/14 Councillors reports**

- 1 Cllr J Ellis asked for permission to put old Oxwich photo on the website. Council agreed.
- 2 The Coalhouse - All seems to have been resolved.
- 3 Cllr R Newman reported: An outside light was planned for the Oxwich and Penrice Community Hall which could help with locating a defibrillator on the Hall.
- 4 The Chair requested that Wild Flowers be an agenda item for next meeting. Councillors all commented on various successful sites around Swansea where the CCS had planted the seeds and wild flowers had provided colourful plants most of the summer. SC

**64/14 Public Questions relating to the Agenda.**

None

**65/14 Date and venue of next meeting.**

15<sup>th</sup> October 2014, to be held at Horton Community Hall.

Date \_\_\_\_\_ Chairman \_\_\_\_\_